February 25, 1987

	Dear	STA				
STAT	I talked to yesterday about training and during					
	the course of the conversation $oxed{S}$ stated that installation of the $oxed{S}$	TAT				
	Furchasing package has been delayed until April and possibly May or					
	June. The reason for the delay is presently attributed to IDMS/R					
•	instability. However, it was suggested that training proceed on					
	schedule. A few items concerning training are as follows:					
	1. OIT will hold AIM Memos for training until OL's					
	contract becomes effective.					
	2. For public classes, the cost is 1 unit/person/day.					
	3. To avoid penalties for cancellations in a public class,					
	notification must be made a week in advance.					
	4. Cullinet requests a 2 week advance notice for public					
	class registration.					
	5. For private class the cha R ge is 7 credits per day and					
	no limit on number to attend.					
	Sincerely,					
STAT						

Proposed Education For The Agency

STAT

<u>Dates</u>	<u>Course Name</u>		<u>Location</u>	<u>Attendance</u>	
March 5th (Thur)	Customized Overview G/L A/P PUR				
March 6th (Fri)	Customized Overview Manufacturing CM101				
March 9-11 Possibly to 12th	Purchasing				:
March 17-18	BOM				
March 19-20	Inventory				
March 31- April 3	Accounts Payable				
Tenative					
April 7-10	Order Entry				
April	Technical Intro. A/P, Purchasing	·			
May 5-8	Manufacturing Tech. Introduction	-			

